

Refunds

Please fill in this form and attach the appropriate evidence:

For a full refund please send us:

- Proof that a cancellation request is made no later than 14 days from the date of registration (registration confirmation email), within the registrations period and before the exam date.

For a partial refund (minus an administration fee of 30%) please send us:

- A medical certificate from a public hospital (we also accept certificates from IKA, TEBE, OAEE, EOPYY etc.) or a police incident/accident report or a death certificate or an invitation of military service (σημείωμα κατάταξης)
- Your timetable
- Payment slip of the original deposit

Submit these to the British Council within three days of the test date, and you will receive a refund of 70% of the fee.

Personal Details (please fill in the table below):

Name			
Date of Birth			
Address			
Post Code		Town	
Telephone		Mobile	
Email address			
Test date		Examination	

Bank details (please fill in the table below):

Name of bank	
Account Holder <small>(if common account, please quote the names of all account holders)</small>	
Account number	
IBAN	

Candidate Statement (to be completed by the candidate):

I have attached a copy of the evidence, payment slip and my timetable.

(This form must be accompanied by the above documentation.)

..... (date) (signature)

For candidates under 18 years of age, we will require the signature of a parent or legal guardian. To view the detailed Cambridge Assessment English examinations regulations for candidates, please visit the British Council website www.britishcouncil.gr/en/exam/cambridge or contact us to request a copy by post.

As you are aware, since you have accepted the Candidate Privacy Notice and the exams Terms and Conditions during your registration, the British Council processes your data in accordance to the GDPR provisions. For more information, please refer to the Candidate Privacy Notice www.britishcouncil.gr/en/exam/cambridge

Send this request form plus the evidence to customerservices@britishcouncil.gr